

Delegated Officer Report

Decision Maker:	Carol Brown, Executive Director of Environmental Management.
Date of Decision:	10 February 2021
Subject:	Approval to extend the existing supply and fit of tyres contract for a further 12 months
Report Author:	Dave Durham, Fleet & Workshop Manager
Ward (s):	N/A

Reason for the decision:

To seek approval for the extension of an existing contract for a further 12 months to supply and fit tyres for Oldham Council's fleet of vehicles and mobile plant.

Summary:

In November 2018 an OJEU open procurement route was followed in accordance with Oldham Council's Contract Procedure Rules and EU Regulations. This was done by Invitation to Tender on the Chest. There were two compliant bidders with the evaluation outcome being that Motek NW Ltd submitted the most economically advantageous package in relation to service delivery and cost. The contract was for two years from the 1st April 2019 with the option of an additional year which would take it to 1st April 2022.

What are the alternative option(s) to be considered? Please give the reason(s) for recommendation(s):

Option 1: To approve the extension of an existing contract for a further 12 months to supply and fit tyres for Oldham Council's fleet of vehicles and mobile plant. Pro Fit have provided a high quality and reliable service which is imperative for the replacement of tyres on council vehicles mostly used for front line services to the local community. Extending the contract will ensure continuity in service provision.

Option 2: To not approve the extension of an existing contract for a further 12 months to supply and fit tyres for Oldham Council's fleet of vehicles and mobile plant. This would mean a new tender exercise increasing timescales due to the value of the contract, and in appointing a new supplier. This may incur higher charges as supplies would be provided on an ad-hoc basis and not covered by the tenders schedule of rates.

Consultation: including any conflict of interest declared by relevant Cabinet Member consulted.

N/A

Recommendation(s):

It is recommended that the existing contract is extended for a period of 12 months as per the original decision attached below



DD Tyre Contract
01.04.19.pdf

Implications:

*What are the **financial** implications?*

This is a proposal to extend the existing contract for the supply/fitting of vehicle tyres by one year (to cover the whole of financial year 2021/22) at a cost of £63k.

Tyre costs are initially met from within the Fleet Services budget and recharged to other services via an annual warranty style vehicle recharge to meet the cost of tyres, servicing, maintenance, mot's, road fund licence etc.

There is adequate funding within the revenue budget for this service to meet the cost of this contract.

(Nigel Howard)

*What are the **legal** implications?*

There is provision in Rule 17.1 (a) of the Council's Contract Procedure Rules to modify a contract in circumstances where the originally tendered contract contains unequivocal review clauses which may include options, provided that the state and scope of the options and the

conditions under which they may be used, do not alter the overall nature of the contract. The circumstances outlined in the body of the report would justify the grant of delegated authority to modify the contract and grant the contract extension of one year. (Elizabeth Cunningham Doyle)

What are the **procurement** implications?

To extend the contract to Pro Fit Ltd represents the best solution at this time. The company have provided a high quality service The extension will ensure a seamless uninterrupted delivery and allow time to prepare for the re-procurement of this service area in 2022. Moving forward we will be capturing data from Pro Fit to incorporate data around different quality of tyres and price (i.e. budget, mid-range, premium) and this will be reviewed in 6 months' time to look if we can make any efficiencies within the contract.

The Commercial Procurement Unit will manage the re-procurement in accordance with the Council's Contract Procedure Rules ensuring the delivery of the most cost effective and tangible added social values to benefit the Environment and local communities. (Emma Wall - Category Manager)

What are the **Human Resources** implications?

N/A

Equality and Diversity Impact Assessment attached or not required because (please give reason)

An EIA was not undertaken as the decision is not likely to affect any vulnerable group.

What are the **property** implications

N/A

Risks:

N/A

Co-operative agenda

N/A

Has the relevant Legal Officer confirmed that the recommendations within this report are lawful and comply with the Council's Constitution?

Yes

Has the relevant Finance Officer confirmed that any expenditure referred to within this report is consistent with the

Yes

Council's budget?

Are any of the recommendations within this report contrary to the Policy Framework of the Council? No

There are no background papers for this report

Report Author Sign-off:	
	Dave Durham
Date:	09.02.2021

In consultation with Director/Executive Director

Signed :  . Date: 10.02.2021